

**March 8, 2021**

**MINUTES** of the regular sitting of the council of the Municipality of Grosse Ile hereby declared in session by the Mayor, Mrs. Rose Elmonde Clarke, this eighth day of March 2021 at 6:30 p.m. at the municipal office situated at 1-006 chemin Jerry, Grosse Ile, Qc, at which time there is quorum.

The following persons are present:

Mayor: Rose Elmonde Clarke

Councillors: Nancy Clark  
Felicia Clarke  
Miles Clarke  
Jessica Goodwin

Director General: Janice Turnbull

Absent with regrets:  
Councillors: Marlene Boudreau  
Steve Clarke

#### **CLOSED SESSION OF THE SITTING OF COUNCIL**

**WHEREAS** public health order number 2020-177 issued on March 13, 2020 declared a state of health emergency throughout the province of Quebec for an initial period of ten (10) days;

**WHEREAS** subsequent public health orders extend this state of health emergency until March 12, 2021;

**WHEREAS** public health order number 2020-029, dated April 26, 2020, from the Minister of Health and Social Services, stipulates that when the law requires that a meeting must be public, it must be publicized as soon as possible by any means which allows the public to know the content of the discussions between the participants and the result of the deliberations of the members;

**WHEREAS** any municipal council may hold their meetings «*in person*» provided that the public health guidelines can be respected, particularly those concerning social distancing and hygiene however, the public is not permitted to attend;

**WHEREAS** in order to protect the health of the population; the members of council and municipal officers have decided that this sitting be a closed session and that the members of council and municipal officers be authorized to be present and to take part, deliberate and vote in person in the community conference room where the two (2) meter social distancing measure can be respected;

## **THEREFORE**

R2021-029

It is moved by Jessica Goodwin  
Seconded by Nancy Clark  
And unanimously approved by the Councillors present

**THAT** the members of council hereby accept that this sitting of council is a closed session, and that the members of council and municipal officers may participate in person in the community conference room where the two (2) meter social distancing measure can be respected.

## **ADOPTION OF THE AGENDA**

R2021-030

It is moved by Felicia Clarke  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

That the following agenda be hereby adopted as presented:

1. Opening of the sitting
  - 1.1 Welcome word by the chair
  - 1.2 Closed session of the sitting of council
  - 1.3 Adoption of the agenda
  - 1.4 Adoption of the minutes
  - 1.5 Correspondence
2. Administrative acts of council
  - 2.1 Administrative updates
    - 2.1.1 Accounts paid
    - 2.1.2 Maritime Community Regional Files – Updates
3. Legislative acts of council
  - 3.1 Triennial Investment Plan
  - 3.2 Sale for non-payment of municipal taxes
  - 3.3 Programme d'aide à la voirie locale – Sous-volet – Projets particuliers d'amélioration par circonscription électorale – 2021 Roadworks Grant
  - 3.4 2021 Municipal elections – Voting by mail
  - 3.5 Repeal Resolution R2019-127 – TECQ – Gas Tax Program 2019-2023
  - 3.6 Repeal Notification N2019-141 – Notice of Motion – Loan Bylaw 2019-011 – Professional services
  - 3.7 TECQ – Gas Tax Program 2019-2023
  - 3.8 TECQ 2019-2023 – Call for tenders – Professional services – Plans and specifications – chemin Wide
4. Varia
5. Question period
6. Close

## **ADOPTION OF THE MINUTES**

The members of council received a copy of, and declare having read, the minutes of the regular sitting of council held on February 8, 2021.

R2021-031

It is moved by Jessica Goodwin  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

**To** adopt the minutes of the regular sitting of council held on February 8, 2021.

### **CORRESPONDENCE**

**N2021-032** The members of council received a copy of the list of correspondence received at the office since the last sitting, prior to the meeting for review. The Mayor addresses the correspondence and the list is deposited in the Correspondence Register of the Municipality.

### **ADMINISTRATIVE UPDATES**

#### **ACCOUNTS PAID**

**R2021-033** It is moved by Miles Clarke  
Seconded by Felicia Clarke  
And unanimously approved by the Councillors present

**To** approve the accounts paid for the month ending February 28, 2021, for an amount of \$65, 765.92, this list is deposited in the register of accounts paid.

### **MARITIME COMMUNITY REGIONAL FILES UPDATES**

**N2021-034** The Mayor, Rose Elmonde Clarke, reviewed the items on the agenda for the next sitting of the council of the Maritime Community to be held on Tuesday, March 9, 2021 and updated the members of council accordingly.

### **LEGISLATIVE ACTS OF COUNCIL**

#### **TRIENNIAL INVESTMENT PLAN**

**R2021-035** It is moved by Miles Clarke  
Seconded by Nancy Clark  
And unanimously approved by the Councillors present

**THAT** the triennial investment plan of the Municipality of Grosse Ile be hereby adopted as presented by the Director General, Janice Turnbull.

### **SALE FOR NON-PAYMENT OF MUNICIPAL TAXES**

**R2021-036** It is moved by Jessica Goodwin  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

**THAT** a list of all tax accounts in arrears shall be forwarded to the Communauté maritime des Îles-de-la-Madeleine;

**THAT** the Director General, Janice Turnbull, be hereby mandated to act on behalf of the Municipality of Grosse Ile during the sale of property for non-payment of municipal or school taxes, in order to acquire any of the abovementioned properties if necessary.

**PROGRAMME D'AIDE À LA VOIRIE LOCALE – SOUS-VOLET – PROJETS PARTICULIERS D'AMÉLIORATION PAR CIRCONSCRIPTION ÉLECTORALE – 2021  
ROADWORKS GRANT**

R2021-037

It is moved by Nancy Clark  
Seconded by Jessica Goodwin  
And adopted by the majority of Councillors present

**THAT** the Director General, Janice Turnbull, be hereby delegated to submit a funding request for an amount of \$30, 000.00 within the framework of the *Programme d'aide à la voirie locale, Sous-volet - Projets particuliers d'amélioration par circonscription électorale* in order to carry out roadworks on chemin Shore.

**2021 MUNICIPAL ELECTIONS  
VOTING BY MAIL**

**CONSIDERING** that under the provisions of article 582.1 of the *Act Respecting Elections and Referendums in Municipalities*, the minister may, by regulation, determine the manner in which a person is entered as an elector or qualified voter on the list of electors or referendum list in a capacity other than that of a domiciled person and may exercise the right to vote by mail;

**CONSIDERING** that under the provisions of article 659.4 of the *Act Respecting Elections and Referendums in Municipalities*, a resolution must be passed no later than July 1<sup>st</sup> of the calendar year in which a general election is to be held or, in the case of a by-election, not later than the fifteenth day after the day on which the council is informed of the polling date. In the case of a referendum poll, the resolution must be made during the sitting of the council during which the polling date is to be set. The same rules apply to a resolution passed to annul a previous resolution.

**THEREFORE**

R2021-038

It is moved by Felicia Clarke  
Seconded by Miles Clarke  
And unanimously approved by the Councillors present

**TO** use voting by mail for any person entered on the list of electors or referendum list as an elector or qualified voter in a capacity other than that of a domiciled person during any poll.

**REPEAL RESOLUTION R2019-127 – TECQ – GAS TAX  
PROGRAM 2019-2023**

R2021-039

It is moved by Miles Clarke  
Seconded by Nancy Clark  
And unanimously approved by the Councillors present

**THAT** Resolution R2019-127 – TECQ – Gas Tax Program 2019-2023 be hereby repealed.

**REPEAL NOTIFICATION N2019-141 – NOTICE OF  
MOTION – LOAN BYLAW 2019-011 – PROFESSIONAL  
SERVICES**

R2021-040

It is moved by Felicia Clarke  
Seconded by Jessica Goodwin  
And unanimously approved by the Councillors present

**THAT** Notification N2019-141 – Notice of Motion – Loan Bylaw 2019-011 – Professional services be hereby repealed.

**TECQ – GAS TAX PROGRAM 2019-2023**

**WHEREAS** the Municipality has familiarized itself with the Guide regarding the Terms of payment of the government contribution within the Programme de la taxe sur l'essence et de la contribution du Québec (TECQ) for the years 2019 to 2023;

**WHEREAS** the Municipality must respect the terms of this guide in order to receive the governmental contribution that was confirmed in a letter from the Ministry of Municipal Affairs and Housing.

**THEREFORE**

R2021-041

It is moved by Nancy Clark  
Seconded by Jessica Goodwin  
And unanimously approved by the Councillors present

**THAT** the Municipality agrees to respect the terms of the guide that apply to the Municipality;

**THAT** the Municipality agrees to be the sole responsible body and releases the Canadian and Quebec Governments, their ministers, administrators, employees and delegates of any responsibility regarding claims for liability, damages, losses or costs of any kind that may be associated with injury or death of any person or for loss or damage to any immovable by a deliberate or negligent act resulting, directly or indirectly, from investments carried out with funds from the TECQ 2019-2023 program;

**THAT** the Municipality approves the content and agrees to send, to the Ministère des Affaires municipales et de l'Habitation, the enclosed work plan number 1, file number 1101042, regarding the aforementioned program as well as any other documentation

required by the Ministry in order to receive the governmental contribution that was confirmed by letter from the Ministre des Affaires municipales et de l'Habitation;

**THAT** the Municipality commits to reach the minimum capital threshold imposed on them for the five (5) years of the program;

**THAT** the Municipality agrees to inform the Ministère des Affaires municipales et de l'Habitation of any modifications that may be carried out to the schedule and work plans approved by this present resolution.

**THAT** the Municipality certifies by this present resolution that the enclosed schedule of works number 1, file number 1101042, includes the true incurred costs and reflects the cost estimates of the work which is admissible.

**TECQ 2019-2023 – CALL FOR TENDERS –  
PROFESSIONAL SERVICES – PLANS AND  
SPECIFICATIONS – CHEMIN WIDE**

**WHEREAS** the Municipality of Grosse Ile wishes to carry out major roadworks to chemin Wide;

**WHEREAS** the municipality makes an annual investment to the preservation of chemin Wide in order to maintain access for the population;

**WHEREAS** considering the slope of the hill, gravel is washed away after every rain storm;

**WHEREAS** the product used during snow-removal for the purpose of de-icing also disintegrates the structure of the road, leaving behind a 'MUCKY' stretch of municipal road thereby making access difficult;

**WHEREAS** service providers, such as waste removal and fuel trucks are unable to climb the hill due to the condition of the road and therefore, refuse to use the road during the winter months;

**WHEREAS** several single-family dwellings have been constructed on chemin Wide in the past few years;

**THEREFORE**

R2021-042

It is moved by Felicia Clarke

Seconded by Miles Clarke

And unanimously approved by the Councillors present

**THAT** the Director General, Janice Turnbull, be hereby authorized to proceed with a public call for tenders for professional services to prepare the plans and specifications, the estimated costs of the work, as well as the supervision of the major road improvements on chemin Wide.

## QUESTION PERIOD

**N2021-043** No questions are asked as no members of the public are permitted to attend the sitting which is a closed session following the recommendations and measures set forth by the government in regards to the COVID-19 pandemic.

## CLOSE

**R2021-044** The session is closed on a motion from Miles Clarke at 7 :55 p.m.

---

Rose Elmonde Clarke  
Mayor

---

Janice Turnbull  
Director General